Oldmans Township

Regular Meeting Minutes

February 10, 2016

The regular monthly meeting of the Oldmans Township Committee was held on February 10, 2016. Meeting was called to order by Mayor Sparks at 7:00 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members Present: Dean Sparks, George Bradford and Anthony Musumeci

Previous Minutes: January 6, 2016 Reorganization Meeting

 January 7, 2016 Rescheduled Reorganization Meeting

 January 7, 2016 Regular Meeting

 January 7, 2016 Executive Meeting

 January 13, 2016 Budget Meeting

Mr. Bradford made a motion to approve the minutes, Mr. Musumeci seconded and all agreed.

FINANCE OFFICE:

**Ordinance 2016-01** Appropriation of Funds in the Amount of $440,000.00 and Authorizing the Issuance of Bonds and Notes to Finance the Auburn Water System Improvements Phase I for Oldmans Township

Oldmans received a Small Cities Grant in the amount of $440,000 of which the Township is required to fund $40,000. Public Hearing on this ordinance will take place March 9th.

**Resolution 2016-40** Introduction to Ordinance 2016-01

Roll Call Vote: Bradford Yes

 Musumeci Yes

 Sparks Yes

**Ordinance 2016-02** Amend Salary Ordinance for Emergency Services Administrator

Increasing salary from $1,236 to $1,500. Public Hearing will be March 9th.

**Resolution 2016-41** Introduction to Ordinance 2016-02

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-42** Transfer of 2015 Reserves

Moving $700.00 from Tax Collection S&W to Planning Board OE.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-43** Amend 2016 Temporary Budget

Additional funds are needed for vehicle maintenance.

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

TAX COLLECTOR:

**Resolution 2016-44** Cancellation of 2016 Taxes for: Block 42/Lot 34

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-45** Cancellation of 2016 Taxes for Block 36/Lot 37

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-46** Cancellation of 2016 Taxes for Block 36/Lot 2

Property owner qualifies for cancellation of taxes as he is a totally disabled veteran.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-47** Cancellation of 2016 Taxes for Block 11/Lot 17

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

Tax Sale Certificate Assignment Project – Ms. Taylor explained to the Committee that she is working on ascertaining if any contiguous landowners are interested in having an Oldmans Township tax sale certificate assigned to them to get the property back on the tax rolls.

Public Hearing Assignment of Tax Sale Certificates:

13-00003 (9/42)

61-50 (46/8)

62-59 (46/2)

No comment from the public.

**Resolution 2016-48** Assignment of Tax Sale Certificate 13-00003

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016**-**49** Assignment of Tax Sale Certificate 61-50

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-50** Assignment of Tax Sale Certificate 62-59

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

ADMINISTRATIVE:

Michael Avalone of Connor, Strong & Buckalew, gave a presentation to the Committee about his organization in respect to representing the Township as its Risk Management Consultant.

**Resolution 2016-51** Risk Management Consultant – Connor, Strong & Buckalew

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-52** Amended Shares Services Agreement Between Oldmans Township and Borough of Woodstown for Construction Code Services

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-53** Municipal Alliance Program for 2017

Same amount as in previous years ($4,074.00)

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-54** Raffle License for Logan Volunteer Fire Company

Raffle will begin in March with a drawing held September 10, 2016

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

Snow Removal: Car Parking and Sidewalks – Mayor Sparks stated that during the last big snowfall cars were parked in the street and hindered the plowing of the roads. Additionally sidewalks were not shoveled which made it dangerous for the school students walking to school. School superintendent Shari Payson received numerous calls about the condition of sidewalks in Oldmans Township. Solicitor Trunk stated that some towns have an ordinance that during a snow event, depending upon the day of the week, cars can only park on one side of the road. As far as sidewalks, the State has ruled that sidewalks must be cleared by twelve (12) hours after daylight of the snow fall. Mr. Bradford questioned who would be responsible for enforcing a sidewalk ordinance. Ms. Trunk stated the zoning officer.

Certificate of Occupancy – Sidewalk Requirement for Village of Pedricktown – Ms. Trunk has reviewed the Township’s sidewalk ordinance. The Township is allowed to require sidewalks at any time, not just on a change of ownership or tenancy. The homeowner would have to be given sufficient time to install and sidewalk. If not installed, the Township could install and bill the owner. If the bill is unpaid, a lien would be placed on the property. If the Township would like to expand the area requiring a sidewalk through an amended ordinance, the Township would need to notify the homeowners and the sidewalk and cost. She also suggested that the Planning Board review this type of ordinance. It is also possible to limit the ordinance to certain areas. Ms. Trunk stated that the Township must be consistent when requiring sidewalks and not pick and choose.

Oldmans Township School – 5K Run – Saturday, April 23, 2016 – Oldmans School would like to host a foot race for the benefit of the school. They are not requiring that the roads be closed, only for assistance in road safety. A letter has also been sent to the County. Mr. Bradford made a motion to approve the race, Mr. Musumeci seconded and all agreed.

Bicycle Race Ordinance Discussion – Mayor Sparks would like to see an ordinance requiring a permit, offering guidelines for racing in Oldmans Township and requiring notification to the public. Ms. Trunk has researched this issue and will give to Ms. Taylor, Municipal Clerk, some of her findings. Gary Green, School Board member, did state that the school received the donation of 100 pedometers.

PEOSHA Violation – Municipal Garage – An inspection of the municipal garage from PEOSHA revealed two violations –1. garage was overcrowded and a doorway was obstructed and 2. a public works employee needed more training. The overcrowding violation has been corrected and correspondence sent to the State showing the correction. The training violation will be corrected February 23 when Mr. Ware attends a training class.

Camp Pedricktown

**Resolution 2016-55** Establishment of Redevelopment Authority – Manfredi Bros LLC

Cordy Taylor, member of the Planning Board and Economic Development Subcommittee, presented to the Committee Adam Telsey, solicitor for Manfredi Brothers in regard to establishing a Redevelopment Authority for Cam Pedricktown. Mr. Manfredi is interested in purchasing additional property within Oldmans Township for cold storage warehousing. He is willing to purchase the Township’s current property and to work with the GSA to purchase the Army portion.

1. Name Manfredi as Redeveloper
2. Investigation of property (survey, environmental)
3. Present to Township Committee proposed amended redevelopment plan
4. Planning Board review
5. Township Committee approves Redevelopment Plan

Process to assess viability should be approximately 120 days. Mr. Telsey and Mr. Manfredi would like to meet with subcommittee for development concepts.

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

EMERGENCY SERVICES

Logan Volunteer Fire Company Membership Application – Kenneth C. Oliver, Jr. Application has been reviewed by Jeff Newman, Emergency Services Administrator. Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

PAYMENT OF BILLS

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

PUBLIC COMMENTS

Gary Green - Concerned about lack of snow removal between the bank and school

Larry Stewart - Wanted to thank Tom Tedesco for his work with the grant and stormwater repair. Concerned about asphalt patch job from NJ American Water in cul de sac.

Tom Tedesco - Water Company did what they are responsible for. He suggested that the Township try to obtain a grant to pave the streets in Kay Gardens.

Pam Holmes - Stated that during the last big snow storm the snowy sidewalks were a hindrance to emergency responders. Would like to have the sidewalks shoveled to the house entrance. Thanked Logan Fire for their assistance during the big snow storm.

James Chiu - Would like the Township to develop a relationship with the State Police and Sheriff’s Office in relation to speeding cars within the Township.

Dean Sparks - Continue to contact the State Police.

Officer Quirk - (From Woodstown Barracks). Will follow up and set up some signs.

Pam Holmes - The entrance ramps to Route 295 are in poor condition and full of trash.

Tom Tedesco - Will contact NJ DOT.

Pam Holmes - Flooding on Route 130 has been bad.

Niki Trunk - Suggested that the Township send a letter to NJ DOT.

CLOSED

George Bradford 1. Attended session with new judge – very happy with what he saw.

 2. Good fee revenue for month of January from the court.

 3. Contacted Jack Lynch in regard to the Auburn Water grant. Mr. Lynch and Mr. Blauer have been in contact with each other.

Anthony Musumeci Attended both fire meetings

Melody Reese Read letter requesting that the Township cover insurance costs for pickup truck. Truck will be used to transport manpower and equipment, as well as the county decontamination unit.

Jim Hackett The purchase of the pickup truck was not authorized by the previous Township Committee.

Mike Avalone (JIF Representative) If the vehicle is titled to the Township then the truck can be insured by JIF. The County should cover the decontamination unit. Need a written agreement from the County.

Niki Trunk Agreed to review the agreement to make sure the Township is not responsible for insuring the decontamination unit.

 Request for insurance coverage was tabled until a written agreement between the County and Township is signed.

Logan Fire Has 70 smoke detectors available to the public.

Auburn Fire Also has smoke detectors available.

Dean Sparks Thanked emergency services and public works for their efforts in snow removal.

Anthony Musumeci Two sidewalk ramps will become more ADA compliant – Walzer’s corner and bank corner – in the near future. County doing the work.

 Met with County Bill Miller in regard to Pointers-Auburn Road. County is willing to assist with larger signs or flashing signs. Rumble strips would be too noisy for neighbor.

Tom Tedesco The County would have to go through the NJ DOT to install a 4-way stop. The Township would need to draft a resolution to the Freeholders requesting.

**Resolution 2016-56** Executive Session- Contract Negotiations (8:15 pm)

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Summary of Executive Session: (9:12 pm)

**Resolution 2016-57** Direct Planning Board to conduct a redevelopment study for Sorbello property known as Block 28.01/Lots 48, 48.01, 49, 50, 51 and 52

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Committee discussed potential IT shared services with Oldmans Township School.

There being no further business, on a motion from Mr. Musumeci, seconded by Mr. Bradford and agreed to by all, meeting was adjourned at 9:15.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk