OLDMANS TOWNSHIP

Regular Meeting Minutes

February 8, 2017

The regular monthly meeting of the Oldmans Township Committee was held on February 8, 2017. Meeting was called to order by Mayor Sparks at 7:00 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members Present: Dean Sparks, George Bradford and Anthony Musumeci

Approval of Minutes: January 11, 2017 Regular Meeting

 January 11, 2017 Executive Meeting

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

FINANCE OFFICE:

**Resolution 2017-41** Amendment of 2017 Temporary Budget

Mr. Hackett explained that this resolution was needed to cover blanket purchase orders.

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2017-42** Amendment of 2017 Auburn Water Budget

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Ordinance 2017-01** Amending Chapter 42 of the Oldmans Township Code and Providing for the Compensation of the Housing Secretary

Ordinance was introduced in January.

**Public Hearing** No comment.

**Resolution 2017-43** Final Adoption of Ordinance 2017-01

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Ordinance 2017-03** Calendar Year 2017: Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

This ordinance is approved annually in case of need; no added expense to the Township.

**Resolution 2017-44** Introduction of Ordinance 2017-03

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

ADMINISTRATIVE:

**Ordinance 2017-02** Amending Oldmans Township Code Regarding Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation Trust Fund”

Proposed funding is $.01 raised from taxes and $.01 from budget surplus. A change was made to the second page, second paragraph, last half of sentence to reflect the Township’s approved referendum of $.00 to $.03 range for funding open space/farmland preservation.

**Resolution 2017-45** Introduction of Ordinance 2017-02

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2017-46** Volunteer Tuition Credit Program with Salem Community College

Salem Community College is offering a tuition reduction to volunteer members of the fire company and ambulance squad. The program is also eligible for family members. There is no cost to the Township to enroll in the program. Student must agree to be a member of the volunteer organization for four years.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Special Event Application – Bike Race June 17, 2017. The application is in order and has been submitted to the Woodstown Barracks of the State Police. County approval will be the next step. Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Farming Municipal Property – Lennox Run. It had been suggested previously that a condition of farming the ground at Lennox Run be the cut harrowing of the detention basis on an annual basis. Also, there was discussion about the term length of the contract. Mr. Bradford made a motion to approve the requirement of annual cut harrowing of the field and a two (2) year contract term, Mr. Musumeci seconded and all agreed. Ms. Taylor will revise the public notice for bid and advertise accordingly.

STREETS & ROADS:

**Resolution 2017-47** NJ Dept. of Transportation Grant for Helen Avenue

Township applied for a grant through the NJ DOT for resurfacing of the road, fixing curbing and stormwater grates.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2017-48** NJ Dept. of Transportation Grant for Lerro Road

Township applied for a grant through the NJ DOT for resurfacing of the road, fixing curbing and stormwater grates.

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

EMERGENCY SERVICES:

**Resolution 2017-49** Mitigation Plan for Four New Jersey Counties

The approval of this resolution is necessary in order for the Township to continue working with FEMA to design a mitigation plan for natural disasters. Jeff Newman is working with FEMA and the Salem County Dept. of Emergency Management.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Solicitation Letter for Gateway Business Park and Pedricktown Industrial Complex – Ms. Taylor drafted a letter which was reviewed by Jeff Newman, Emergency Management Coordinator, offering services to the large businesses in town (Gateway Business Park and Pedricktown Industrial Park), as well as seeking donations.

PAYMENT OF BILLS

Mr. Bradford made a motion to approve the bill list, Mr. Musumeci seconded and all agreed.

Proposal for Computer Backup and Mal Ware – Dave Keen, IT Specialist, is recommending that the Township back up the server and all computers to the “cloud” at an annual cost of $99.50. Additionally, he is recommending that anit-virus/malware be installed on computers at the cost of $7.00 per month ($84/year for each computer). Mr. Keen has been using this software for four years. Currently Woodstown uses it as well as Kevin Crouch’s accounting firm and various doctor’s offices. The Committee agreed that the following computers would have the software installed: Clerk, Tax Office, Finance Office, Public Works, Construction Office and Emergency Management. Mr. Bradford made a motion to approve the purchases, Mr. Musumeci seconded and all agreed.

PUBLIC COMMENT

Nancy Bond - Concerned about the number of calls that the Ambulance Squad makes to the Gateway Business Park, specifically Jet.com. As a volunteer squad, it costs time and money to make the calls. Believes Jet.com should make a donation to the Township to cover some of the costs.

Melody Reese - Jet.com policy is that if an employee needs an ambulance, they are not allowed to return to work. Ambulance Squad and Fire Companies need to be invited for a walk-through at the site.

Ron (Peddler’s Shop) - Thank you for continued support/approval of bike race.

Melby Pollock - Jet employees are parking along the curb by the berm and blaring music out of their cars and existing the site via the grass strip along the berm rather than going out the driveway.

Anthony Musumeci - Concerned about the amount of trash that is blowing onto other neighbor’s properties and along the Route 295 interchange.

CLOSED TO PUBLIC

George Bradford - Tax Office is now using a scanner and validator for processing tax payments.

Anthony Musumeci - Wanted to know status of new signs for Pointers-Auburn Road/Woodstown Road and weight limit signs for Lerro.

Jim Nipe - Flashing signs have been ordered, but not the weight limit signs.

Dean Sparks - Harry Moore has indicated that he is interested in the position of JIF Commissioner. Anthony Musumeci is willing to step down as JIF Commissioner and George Bradford would continue to act as an Alternate. Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2017-50** Executive Session (7:40 pm)

 Litigation – Goff vs. Oldmans Township

Land Acquisition – Camp Pedricktown

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

EXECUTIVE SUMMARY 8:30 pm

Township Committee was given an update regarding the Goff litigation and discussed land acquisition at Camp Pedricktown.

There being no further business, on a motion from Mr. Musumeci seconded by Mr. Bradford and agreed to by all, meeting was adjourned at 8:30 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk