Oldmans Township

Regular Meeting Minutes

March 9, 2016

The regular monthly meeting of the Oldmans Township Committee was held on March 9, 2016. Meeting was called to order by Mayor Sparks at 7:00 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members Present: Dean Sparks, George Bradford and Anthony Musumeci

PUBLIC HEARING: Small Cities Community Development Block Grant Program –

Kay Gardens Stormwater Restoration Project – Presided by Mark Blauer

This is a performance hearing. The files were reviewed by Colleen Devereaux of the DCA today. The Township passed the inspection by the DCA. Project should be complete by end of April, beginning of May. Still need restoration work: seeding and paving. State will be back again to review project.

OPEN TO PUBLIC:

Larry Stewart Had significant rain fall recently and stormdrains performed well. No water was pooling. Very satisfied with the work.

CLOSED TO PUBLIC

Auburn Water Grant Presentation by Mark Blauer, Grantsman

Oldmans received a grant from the DCA to begin Phase I of many, to correct problems with small pipe mains, fire protection and water treatment facility. More phases will need to be applied for grants in order to complete the project in its entirety. Next steps: design, go out for bid, award bid and build which all should be done in 2016. Will apply for Phase II in August.

Approval of Minutes: February 10, 2016 Regular Meeting

 February 10, 2016 Executive Meeting

 February 10, 2016 Budget Meeting

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

FINANCE OFFICE:

**Ordinance 2016-03** Ordinance to Exceed the Municipal Budget Appropriation Limits and to

Establish a Cap Bank for Calendar Year 2016

 Allows Township to exceed cap limit if necessary. Can bank for two years. This is a routine ordinance.

**Resolution 2016-58** Introduction to Ordinance 2016-03

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-59** Introduction of 2016 Municipal Budget

No increase in the local purpose tax. Budget will be advertised in the South Jersey Times on April 2nd. This budget is pending approval from the State.

Roll Call Vote: Bradford Yes

 Musumeci Yes

 Sparks Yes

**Ordinance 2016-01** Appropriation of Funds in the Amount of $440,000.00 and Authorizing the Issuance of Bonds and Notes to Finance the Auburn Water System Improvements Phase I for Oldmans Township

**Public Hearing** No comment.

**Resolution 2016-60** Final Adoption of Ordinance 2016-01

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Ordinance 2016-02** Amend Salary Ordinance for Emergency Services Administrator

Salary will be increased to an annual salary of $1,500.00.

**Public Hearing** No comment.

**Resolution 2016-61** Final Adoption of Ordinance 2016-02

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-71** Emergency Temporary Appropriations Amendment of 2016 Temporary Budget

The amount will be included in the permanent budget.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-72** Emergency Temporary Appropriations Amendment of 2016 Water Utility Temporary Budget

This amount will be included in the permanent budget.

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

Construction Building Contingency Draws – There are two payments, similar to change orders, that need to be paid for the new construction building: 1) $7,384 for crushed stone and labor costs and 2) $411 for door closures on two people doors. Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

TAX COLLECTOR:

Tax Sale Certificate Assignment Project Update – Ms. Taylor updated the Committee about the number of tax sale certificates that have either been redeemed or assigned recently.

Public Hearing Assignment of Tax Sale Certificates:

10-00008 (36/33)

13-00006 (36/16)

13-00008 (41/12)

13-00009 (41/13)

13-00010 (41/14)

No comment from the public.

**Resolution 2016-62** Assignment of Tax Sale Certificate 10-00008

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016**-**63** Assignment of Tax Sale Certificate 13-00006

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-64** Assignment of Tax Sale Certificate 13-00008

 Mr. Bradford made a motion to approve to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016**-**65** Assignment of Tax Sale Certificate 13-00009

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-66** Assignment of Tax Sale Certificate 13-00010

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2016-67** Raffle License for Pedricktown Day Committee

Pedricktown Day Committee will be raffling a quilt for Pedricktown Day.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-68** Refund Escrow Account Balances

The accounts have been verified by both the Township Engineer as well as the Finance Department that the accounts are no longer being drawn upon and funds can be released.

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2016-69** Property Maintenance – Block 35/Lot 13 Tire Removal

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Auburn Water Grant Appointment of Environmental & Technical Services, LLC as Project Engineer

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

Special Event Application Draft – Ms. Taylor compiled an application to be used by event holders if roads are to be utilized for the event. The Committee is to review and respond back to the Clerk.

Camp Pedricktown -Conceptual Layout: Mr. Telsey forwarded three renderings for the Committee to review. The Redevelopment Authority wanted to make sure that the Committee was comfortable in the direction they were going. The Committee was in favor and is hopeful that the entire property (Army and Township owned properties) will be utilized.

EMERGENCY SERVICES

Pedricktown First Aid Squad Membership Application – Jenna Moore: Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2016-70** Appointment of Deputy Emergency Management Coordinator – Justin Adams

Jeff Newman is recommending the appointment of Mr. Adams as his deputy. Mr. Adams is currently a member of the Logan Volunteer Fire Company. Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

PAYMENT OF BILLS

Mr. Bradford made a motion to approve the bills, Mr. Musumeci seconded and all agreed.

PUBLIC COMMENTS

State Trooper - 1. Will provide results from traffic drone when complete. Within the past two days have stopped 40 cars and handed out 30 tickets along Mill Street and Straughns Mill. Will continue to monitor.

 2. Had to serve papers to Five Below for excessive false alarm calls. Had 21 false alarm calls within six months. Company was warned in advance of being served.

 3. In regard to the forthcoming bike race, please let them know what intersection needs to be manned by the police.

Melinda Taylor - Bike Race Organization is going back to County because they did not request closure of the roads, only use of the roads. Resolution may need to be revised at the County level.

Bill Miller - Wanted to know the level of training for the Deputy Emergency Management Coordinator. Believes need a level 400.

Dean Sparks - Will check with Jeff Newman

**Resolution 2016-70** Amendment of Resolution. Approval will be subject to review of qualifications. Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

CLOSED TO PUBLIC

George Bradford 1. Tax Sale will be held June 29th this year.

2. Approximately $2,000 was received in court receipts for the

month of February.

3. Easter Flower Sale and Sub Sale fundraiser commencing for

First Aid Squad

4. Thanked Jim Nipe for successful rabies clinic. Thought the

sign out front of the building advertising the clinic helped.

Anthony Musumeci Met with Salem County Emergency Management regarding the decontamination trailer. Salem County would be responsible for insuring the trailer. Ms. Taylor was directed to send the memo to Niki Trunk and JIF for their review.

Bill Miller The Township has a shared service agreement already in place with the County.

Dean Sparks Attended Freeholders meeting where the road closures where approved for the bike race.

Anthony Musumeci Attended the School Board meeting. The proposed shared services agreement for IT is not proceeding forward as the school’s JIF is not willing to offer insurance coverage.

Tom Tedesco 1. Update read by Municipal Clerk Melinda Taylor

2. Asphalt plants should be open around March 28th and

anticipates Kay Gardens being patched/paved first week of

April. Restoration work for seeding will commence shortly.

3. Contacted PSE&G about the land that they are offering to the

Township to have it reviewed by an environmental engineer for

suitability to build.

4. Land granted to Oldmans on Penns Grove-Pedricktown Road

was deemed unsuitable to build.

There being no further business, on a motion from Mr. Bradford, seconded by Mr. Musumeci and agreed to by all, meeting was adjourned at 8:00 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk